



COMMISSIONERS
Jimmy Dimora
Timothy F. Hagan
Peter Lawson Jones

To: Commissioner Jimmy Dimora
Commissioner Timothy F. Hagan
Commissioner Peter Lawson Jones

From: Michael Kochan, Purchasing Manager

Re: BOCC Agenda Briefing Memo – November 29, 2007

Date: November 26, 2007

Agency/Dept. Name: Office of Procurement & Diversity	Agency/Dept. Head Name: Adrian Maldonado
Request prepared by/phone #: Michael Kochan 443-7204	Requested BOCC meeting date: November 29, 2007

ACTION BEING REQUESTED	TYPE OF REQUEST
Recommendations for Approval	Contract Awards

TOTAL AMOUNT REQUESTED: \$299,278.51
SUMMARY OF REQUESTS:

**Administrator's Office/
Office of Early Childhood**
**RQ10129 Baby Kits and
Preschool Kits**

Cuyahoga County Public Library **\$50,000.00**
Government Purchase
ORC 307.86(C)

- The Baby Kits are used to encourage early learning and literacy in young children and will be distributed through the Newborn Home Visiting Program to families throughout Cuyahoga County.
The Preschool Kits are to be used as a learning tool at our Universal Pre-School sites throughout Cuyahoga County. These kits will help to reinforce early learning in the home environment.
- Certification of Compliance with Section 3517.13 of the O.R.C. on file in Office of Procurement & Diversity.

Cuyahoga Support Enforcement Agency
RQ10215 Office Furniture

Independence Business Supply **\$\$87,039.59**
State Contract No. 7771400908
ORC 125.04(B)

- Replacement equipment, 443 chairs and 2 filing cabinets for use by C.S.E.A. Chairs are ergonomically correct.
- Certification of Compliance with Section 3517.13 of the O.R.C. on file in Office of Procurement & Diversity.

Information Services Center

RQ9889 Software Maintenance & Support

CGI-Technologies and Solutions, Inc. \$28,320.00
State Contract No. 534038
ORC 125.04(B)

User: Employment & Family Services

- New software, 30 on base concurrent client licenses and maintenance for use by Employment and Family Services.
- Certification of Compliance with Section 3517.13 of the O.R.C. on file in Office of Procurement & Diversity.

RQ10158 Scanners

Endicott Microfilm, Inc. \$44,000.00
State Contract No. 533384-2
ORC 125.04(B)

User: Clerk of Courts

- One new and one replacement, 2 scanners for use by the Clerk of Courts/Civil Division to continue the implementation of their civil project.
- Certification of Compliance with Section 3517.13 of the O.R.C. on file in Office of Procurement & Diversity.

**Department of Justice Affairs/
Emergency Services Division**

RQ10032 Office Furniture

S. Rose Company \$50,968.92
State Contract Nos. 778714T, 7771401206
776714AN, 778714AB, 777714B
ORC 125.04(B)

- New furniture for the new EOC location at Tri-C West.
- Certification of Compliance with Section 3517.13 of the O.R.C. on file in Office of Procurement & Diversity.

**Department of Justice Affairs/
Public Safety Grants Administration**

RQ10169 Rapid Deployment Kit

Rae Systems \$38,950.00
Sole Source
ORC 307.86(B)

- Purchase of Rapid Deployment Kit for use to detect chemicals in the environment during hazardous conditions.

FY06 UASI (Urban Area Security Initiative) Grant

- Certification of Compliance with Section 3517.13 of the O.R.C. on file in Office of Procurement & Diversity.

cc: Adrian Maldonado
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MK/mjs