

## NOTICE TO VENDORS

Notice is hereby given that sealed proposals will be received in the Board of County Commissioners Office of Procurement & Diversity, Room 110, County Administration Building, 1219 Ontario Street, Cleveland, Ohio 44113 until 11:00 A.M. local time on February 28, 2011 for lease of office space for Departments of Senior & Adult Services, Child Support Enforcement Agency & Department of Development for the period October 1, 2011 thru September 30, 2016

Required geographic location: The space must be in an area bounded by:

North: Lake Erie  
South: Carnegie Ave

East: E. 55<sup>th</sup> St  
West: W 65<sup>th</sup> St

The official closing time shall be determined by the wall clock located in the Office of Procurement & Diversity.  
(SAME ADDRESS)  
Late proposals will be returned unopened.

There will be a Pre-proposal Conference on January 11, 2011 at 10:00 AM at 1701 E. 12<sup>th</sup> St., Senior & Adult Offices- Lower Level Conference Room.

**IT IS STRONGLY RECOMMENDED THAT INTERESTED VENDORS ATTEND.**

Specifications and proposal blanks may be obtained at the Board of County Commissioners Office of Procurement & Diversity. (SAME ADDRESS)

Payment will only be made upon approval of the Board of County Commissioners and payments will be warrants issued by the County Auditor upon notification from the Commissioners.

The Board of County Commissioners reserves the right to accept or reject any proposals or any part or all parts of any proposal submitted, and waive all technicalities.

Each proposal must state in full the name and address of each person, firm or corporation interested in the proposal submitted.

BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS OF CUYAHOGA COUNTY

JIMMY DIMORA    TIMOTHY F. HAGAN    PETER LAWSON JONES

LENORA M. LOCKETT, DIRECTOR  
Office of Procurement & Diversity

Advertise in the Plain Dealer on December 6, 2010 and December 13, 2010