

NOTICE TO BIDDERS

Notice is hereby given that sealed proposals will be received in the Board of County Commissioners Office of Procurement & Diversity, Room 100, County Administration Building Annex, 112 Hamilton Court, Cleveland, Ohio 44114 until 11:00 A.M., (Local Time) on:

August 25, 2010 for: Typesetting and Printing Services for Delinquent Tax Notices as per our specifications and as listed on RQ 17122.

The official closing time shall be determined by the wall clock located in the Board of County Commissioners Office of Procurement & Diversity. (SAME ADDRESS) Late bids will be returned unopened.

There will be a Pre-Bid Conference on August 17, 2010, 10:00 A.M. AT CUYAHOGA COUNTY AUDITOR'S OFFICE, 1219 ONTARIO STREET, ROOM 315, CLEVELAND, OHIO 44113. **IT IS STRONGLY RECOMMENDED THAT INTERESTED BIDDERS ATTEND.**

Specifications and proposal blanks may be obtained at the Board of County Commissioners Office of Procurement & Diversity. (SAME ADDRESS) Vendors are also encouraged to register with the County on the Internet at <http://www.opd.cuyahogacounty.us/> to receive notices of future bid opportunities.

Prospective bidders must comply with the applicable contract compliance procedures for the County's Small Business Enterprise Program as stipulated by the Board of County Commissioners. (Effective January 1, 2006)

Each bid in excess of \$25,000.00, must be accompanied by a "Bid Bond" executed by a Surety Company authorized to do business in the State of Ohio, "Certified Check", "Cashier's Check" or "Money Order" drawn on a solvent bank or Savings and Loan Association, payable to the TREASURER OF CUYAHOGA COUNTY, OHIO, in the amount of Five Percent(5%) of amount bid.

Payment will only be made upon approval of the Board of County Commissioners and payments will be warrants issued by the County Auditor upon notification from the Commissioners.

The Board of County Commissioners reserves the right to accept or reject any bids or any part or all parts of any bid submitted, and waive all technicalities.

Each proposal must state in full, the name and address of each person, firm or corporation interested in the bid submitted.

BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS OF CUYAHOGA COUNTY

JIMMY DIMORA

TIMOTHY F. HAGAN

PETER LAWSON JONES

LENORA M. LOCKETT, DIRECTOR
Office of Procurement & Diversity

Publish in the Plain Dealer on August 2, 2010

This notice may also be viewed at the following Cuyahoga County Internet Web Site: www.opd.cuyahogacounty.us by clicking on the show events tab and the bid due date month. A list of open bids will appear on the next screen.