



Cuyahoga County Cooperative Purchasing Program Political Subdivision Participation

In accordance with Ohio Revised Code Section 9.48, the County of Cuyahoga (the “County”) may permit a Political Subdivision (as defined below) in the County of Cuyahoga to participate in the Cuyahoga County Cooperative Purchase Program (“Cooperative Purchase Program”). By participating in the Cooperative Purchase Program, a Political Subdivision may purchase equipment, materials, supplies or services on the same terms and conditions as the County with selected vendors who are awarded contracts with the County. Such vendors may receive purchase orders from a Political Subdivision that is authorized to participate in an awarded contract with the County (“Awarded Contract”). The Cuyahoga County Office of Procurement and Diversity will notify the successful vendor that it has been selected for an Awarded Contract with the County and the name(s) of the Political Subdivision(s) that has been authorized by the County to participate in the Awarded Contract. Once the vendor of an Awarded Contract has been informed of the Political Subdivision(s) that may purchase from the Awarded Contract, the responsibilities and obligations of the County shall cease. Vendors shall then only deal with the Political Subdivision that chooses to purchase anything off of the Awarded Contract.

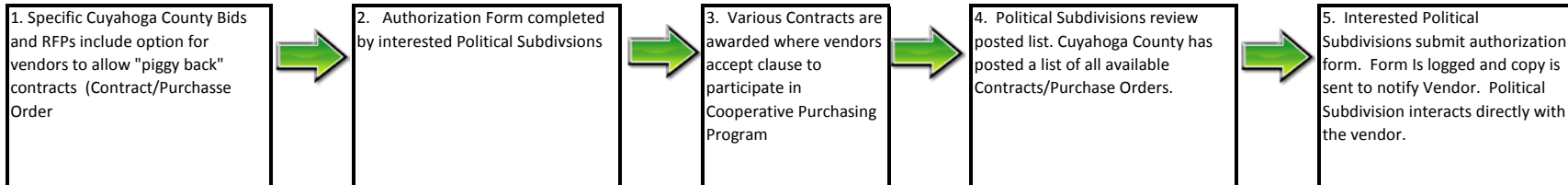
All orders placed by a Political Subdivision shall be filed in accordance with the terms and conditions of an Awarded Contract. Under no circumstances is the vendor on an Awarded Contract or any authorized Political Subdivision permitted to modify the pricing, terms and conditions, or specifications of an Awarded Contract. All invoices for purchases under an Awarded Contract shall be sent directly by the vendor to the Political Subdivision’s or governmental entity’s billing address. Invoices for these Political Subdivisions or governmental entities which are sent to the County, will be returned to the vendor. All purchases made under the Cooperative Purchase Program are the responsibility of the Political Subdivision or governmental entity and the vendor on the Awarded Contract. Under no circumstances is the County obligated to pay for any purchases made by a Political Subdivision under an Awarded Contract.

Pursuant to Ohio Revised Section 2744.01, a Political Subdivision means a municipal corporation, township, county, school district, or other body corporate and politic responsible for governmental activities in a geographic area smaller than that of the state. Political subdivision includes, but is not limited to, a county hospital commission appointed under section [339.14](#) of the Revised Code, board of hospital commissioners appointed for a municipal hospital under section [749.04](#) of the Revised Code, board of hospital trustees appointed for a municipal hospital under section [749.22](#) of the Revised Code, regional planning commission created pursuant to section [713.21](#) of the Revised Code, county planning commission created pursuant to section [713.22](#) of the Revised Code, joint planning council created pursuant to section [713.231](#) of the

Revised Code, interstate regional planning commission created pursuant to section [713.30](#) of the Revised Code, port authority created pursuant to section [4582.02](#) or [4582.26](#) of the Revised Code or in existence on December 16, 1964, regional council established by political subdivisions pursuant to Chapter 167. of the Revised Code, emergency planning district and joint emergency planning district designated under section [3750.03](#) of the Revised Code, joint emergency medical services district created pursuant to section [307.052](#) of the Revised Code, fire and ambulance district created pursuant to section [505.375](#) of the Revised Code, joint interstate emergency planning district established by an agreement entered into under that section, county solid waste management district and joint solid waste management district established under section [343.01](#) or [343.012](#) of the Revised Code, community school established under Chapter 3314. of the Revised Code, the county or counties served by a community-based correctional facility and program or district community-based correctional facility and program established and operated under sections [2301.51](#) to [2301.58](#) of the Revised Code, a community-based correctional facility and program or district community-based correctional facility and program that is so established and operated, and the facility governing board of a community-based correctional facility and program or district community-based correctional facility and program that is so established and operated. . For purposes of the Cooperative Purchasing program, the Political Subdivision must be physically within the County.



Cuyahoga County Cooperative Purchasing Process



Cooperative Purchasing Participating Vendor list is available for public viewing at: [http://opd.cuyahogacounty.us/Process began 1-1-13.](http://opd.cuyahogacounty.us/Process%20begin%201-1-13)

**As ongoing process: Form is posted on County Procurement website with Cooperative Purchasing Participating Vendor Available at: <http://opd.cuyahogacounty.us/>*

This step initiates new participants into the program.

Political subdivisions review list to select contracts in which to participate. <http://opd.cuyahogacounty.us/>