



## Cuyahoga County INFOR Supplier Registration

### Cuyahoga County Office of Procurement and Diversity

#### **Important Notice to Cuyahoga County Vendors/Suppliers of goods/services:**

Cuyahoga County is implementing a new supplier portal system. To continue as a Cuyahoga County vendor, you will need to successfully register in this system.

Registration is available in the “Cuyahoga County Supplier Portal.” \*The registration link is available at the Cuyahoga County’s Office of Procurement & Diversity’s website:

<https://opd.cuyahogacounty.us/>

**Important**, when registering: Be sure to read the User Guide and watch the Registration Video available at the Cuyahoga County Procurement website. Make sure that you are using Chrome as your browser. Have an electronic copy of your W-9 ready to upload as part of the registration process. Be prepared to enter and save a new user ID and password.

Another option to access the Portal is to enter the complete “INFOR Supplier Registration” link directly below:

<https://ccprod->

[lm01.cloud.infor.com:1442/lmscm/SourcingSupplier/html/SourcingSupplier?csk.SupplierGroup=CUYA&csk.CHP=LMPROC](https://ccprod-lm01.cloud.infor.com:1442/lmscm/SourcingSupplier/html/SourcingSupplier?csk.SupplierGroup=CUYA&csk.CHP=LMPROC)

Please note the following:

- Vendors must be registered in the Supplier Portal to maintain active status in the Cuyahoga County Accounts Payable/Receivable system. In addition, Suppliers must be registered in the Portal to receive contract payments.
- Only registered vendors in the Cuyahoga County Supplier Portal will receive notices about bid and proposal opportunities with Cuyahoga County.
- Bid and Proposal opportunities are available for viewing in the Supplier Portal.

If you have any questions regarding this notice, please contact the Office of Procurement Diversity at (216) 443-7200.

We thank you in advance for your cooperation in this process and look forward to doing business with you in the future.

(09-24-20)